

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – October 10, 2019
Regular Session 7:00 p.m.
Willows City Council Chambers
201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Jeromy Geiger, Michelle Knight, Gina Taylor, and Buck Ward. Members absent: Alex Parisio
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Walter Michael.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for October 10, 2019.
Mrs. Taylor moved, seconded by Mr. Ward to approve the Agenda for October 10, 2019.
AYES: Geiger, Knight, Taylor, and Ward
NOES: None
ABSENT: Parisio
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of September 5, 2019.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of September 5, 2019.
AYES: Geiger, Knight, Taylor, and Ward
NOES: None
ABSENT: Parisio
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)**

WUTA – No report

CSEA – CSEA President Kathleen Morrison reported:

- Attended union steward trainings.
- Held first CSEA meeting of the school year on September 16, 2019.
- Attended Regional President’s meetings.
- Next negotiations is set for October 15, 2019.
- Looking into sending employees to a Para-Educator conference in March.

4.2 Principals

WCHS – Dr. Geivett reported:

- Enrollment is 31 students.

ALEX PARISIO ENTERED THE MEETING AT 7:20 P.M.

WHS – David Johnstone reported:

- ASB Bonfire was a huge success and a great event.
- Whole office and teaching staff are now trained with “Stop the Bleed” and on the AED Defibrillators.
- Math department is reporting the “Get More Math” program is showing great success.
- Districtwide inservice on September 16, 2019 was a great success. All staff went through a Google certification training.
- Working with students regularly on attendance and discipline issues.
- E-Sports team competed in two scrimmages, winning one of them. First official match was held on October 2, 2019 and was streamed live. Although we didn’t win, we lost to a team who came in second

- overall last year. All tournaments will be held after school. Currently, there are 15 members (14 males and one female).
- Orland football game was well attended. The “Mace” remains in our hands. The band and Mr. West are doing amazing things.
- Fall sports teams are doing very well. Girls’ Tennis Team won league championships, and league championships for Girls’ Tennis Singles will be held in Willows October 18-19, 2019.
- During October break, traveled with Mr. Scalvini to Oroville High School to look at their auto program and visit with their teacher. Gathered some good ideas and discussed an upcoming visit to WHS by their teacher.
- Over 60 students and 30 parents attended the FAFSA training on October 7, 2019.
- Attended the Strong Workforce planning grant session in Redding, along with Staci Alves and Caleb Fleming, on October 8, 2019. Changes have been made to the grants. Will be applying for these grants in November.
- CDE Ag Review was held on October 9, 2019. It went very well, with only a couple of improvements needed.
- Working with Sierra Central Credit Union to put on a financial literacy program called “Bite of Reality” for all seniors. Students will learn about car buying, home buying, and budgeting using experiential learning.

WIS – Steve Sailsbery reported:

- Report cards will go out on October 18, 2019.
- WIS staff has been trained on “Stop the Bleed” and on the AED Defibrillators.
- First instructional observation and reflection day (SIP) was held on September 18, 2019. Second one will be held on October 23, 2019.
- Grade level review team meetings will be held on October 29, 2019. All students will be reviewed, and any students identified as at risk will be provided support and interventions as needed.
- More teachers are offering lunch time and after school help to all students who need and want it.
- All 8th graders will be receiving the required “Teen Talk” over the next several weeks. Parents can opt their students out of any part of it if they wish.
- Mister Brown, a motivational speaker, will be presenting a program that helps educators and parents empower students to make better choices and live better lives. He will be holding a workshop for all staff at WIS and then follow up with a school-wide assembly. He will come back in November for a family night for students, parents, and staff and then follow that up with a parent night. He will come back again in the spring to meet with the students, staff, and parents and then finally he will return for Open House.
- A “Fun Friday” will be held on October 25, 2019 at 1:30 p.m. where students attend various games and activities in teachers’ rooms.
- Cardinal Band will be performing for the WIS students and staff on October 30, 2019 at 1:00 p.m. This provides band members an opportunity to perform between the start of school and the Holiday Concert which will be held on December 19, 2019.
- Academic Rally will be held on November 1, 2019.
- Bunco for Band will be held on November 7, 2019 in the WIS Cafeteria at 5:30 p.m. Cost is \$10.00.

MES – Shirley Williams reported:

- MES staff has been trained on “Stop the Bleed” and on the AED Defibrillators. Fire prevention lessons for all students have been provided as well.
- Math-a-thon was a great success. On October 11, 2019, winners will be able to throw pies at Mrs. Williams or Mr. Bazan. Mrs. Busler also challenged her students that if any of her students raised over \$200.00, they could throw a pie in her face. She had 4 students meet that challenge.
- Glenn County Spelling Bee is on October 15, 2019. Anthony Carrillo and Preston Southam will be representing MES.
- First ELAC (English Language Advisory Council) meeting will be held the morning of October 14, 2019. Parents are excited about it and have asked for extra fliers to hand out to friends and family.
- 5th grade students will be attending Shady Creek the week of October 21-25, 2019. Mr. Bazan will be attending as it is MES’ turn to provide the administrator in charge.
- Red Ribbon Week is October 21-25, 2019. Many activities and lessons are planned for the classrooms.
- Mallard of the Month celebration was held today. Two students were chosen from each classroom who show really strong positive character traits. They were awarded with a certificate, a special lunch, and a cookie.

- PTO Fall Festival is October 17, 2019 from 4:00 p.m.-6:30 p.m.
- In order to get healthier, MES staff have started a Zumba class that will be held every Tuesday and Thursday from 4:00 p.m.-5:00 p.m. in the cafeteria.
- First trimester benchmark assessments will be held the week of October 14-18, 2019. Parent-teacher conferences will be held November 14th and 15th, with school being released at noon on both of those days.
- Enrollment is 608.

4.3 Associated Student Body President – Hanna Parisio reported:

- Discussing the dress code. ASB voted that the dress code is good right now except they would like to wear off the shoulder shirts. They made their recommendation to administration.
- Homecoming will be held on November 1, 2019. Theme is “Holidays”. A dance is scheduled. Requested from Sheriff’s department to extend curfew. Candidates will be announced on October 11, 2019. Vehicles are coming from Orland.
 - Dress down days are as follows:
 - Monday – Jersey Day
 - Tuesday – Soccer Moms vs BBQ Dads
 - Wednesday – Country vs Country Club
 - Thursday – Spirit Day (school colors)
 - Friday – Theme Day
 - Seniors - Halloween
 - Juniors - Christmas
 - Sophomores – 4th of July
 - Freshman – St. Patrick’s Day
- Prom has been scheduled for April 4, 2019. Still considered a destination prom, with the venue at The Palms in Chico.
- All classes have been holding fundraisers and working on fundraising ideas.
 - Freshmen want to do a Corn Hole tournament.
 - Sophomores are scheduling a bake sale at Round Table.
 - Juniors are offering businesses the ability to post a sign with their name on it next to the track if they donate money to the class.
 - Seniors just held a successful carnitas drive-thru dinner.

4.4 Director of Business Services – Debbie Costello reported:

- Final audit visit is happening. Audited financial report will be presented to the Board in December.
- Delivery of the new bus has been delayed due to a mix up regarding seat color. Anticipating delivery in December.
- Working on logistics for the serving line modifications with Food Services and expect to implement the changes discussed last month in the next couple of weeks.
- Working to resolve some technical issues for the RocketScan implementation (online income surveys). Hoping to have the portal open and fully operational within the next couple of weeks. Received confirmation that the required data collection is reduced to every four years for households who were determined free and reduced eligible in our base year for CEP. Only new families to the District would need to complete the survey. This will reduce the documentation burden for District staff as well.
- Working on completing the application for the National School Lunch Program Equipment Assistance Grant that is due October 16, 2019. Have received funding in prior years for all school sites, and the CDE representative said she hasn’t seen schools awarded a second round of funding. Will apply anyway hoping that the District’s high eligibility numbers will help the scoring and bring success.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- LCAP template will be changing. Going to state board in November. More information will come later.
- California school dashboard will be publicly released in November. Will present results in December.
- Distributed and went over the CAASPP test results for 2018/19. Overall, scores increased in most areas.

4.6 Superintendent – Dr. Geivett reported:

- District was minimally affected by the Public Safety Power Shutoff by PG&E. Approximately 6-7 students not in attendance. Updates from Amy Travis, Deputy Director of Emergency Services were helpful.
- Received information from Chico State that the application for the U.S. Department of Education’s Teacher Quality Partnership Grant was successful. This is a regional grant that will allow Districts to use

- student teachers, or co-teachers, in math, science, English, and special education to team teach with master teachers for an entire year. Will provide another person in the classroom to help students. Will be working with coordinators from Chico State to determine the subject areas and teachers for next year.
- Piggyback bid agreement with Enviroplex has so far taken on 11 projects so far this year with WUSD making \$29,000 for owning the contract. Expecting payment early next calendar year.
- Governor Newsom recently signed AB 48, the \$15 billion statewide bond that will be voted on in March 2020. A total of \$9 billion will be earmarked for K-12 projects to include new construction, modernization, CTE programs, and charter schools. Will continue working with planner Chris DeLong to make sure the District's original application is still in line and made any modifications will be made as appropriate.

4.7 Board of Education Members

Mr. Ward reported:

- Commends administration on the results of the test scores.

Mrs. Knight – No report

Mr. Parisio reported:

- Thanks to WHS Boosters for putting up the camera system in the gym and football field. Thank you to Tim Drury and Greg Kitchen for making sure the system is up and working. Nice for people who can't make the games to be able to watch.
- Volleyball is having a good season
- Homecoming should be fun. Lots of great ideas.
- New lights around the gym really light the area up, deter mischief, and add some safety. Would like to see lights put up in the darker areas of the campuses with safety money or the Enviroplex dollars.

Mrs. Taylor reported:

- Attended the Battle of Axe and Battle of Mace in Orland. Congratulations to the band. They put on a great performance. Commends community for showing up in Orland.
- Sports are in full swing. Fun to see so many students participating. Lots of FFA activities going on as well.
- All Booster groups are ramping up with fundraising plans and activities. Thank you for all the hard work by those groups.
- Attended the FAFSA workshop. It was very well attended, very informative, and very helpful.
- Appreciate county and community partners that bring extra programs to our schools.
- WHS Band received 90 new uniforms. Thank you to the Music Boosters.

Mr. Geiger – No report

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Kathi Meckfessel in the amount of \$50.00 for Stacy Lanzi's classroom and \$50.00 for Vickie Berens' classroom.
2. Approve the WUSD Obsolete Equipment List.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests of Students #19-20-33 through #19-20-41 to attend school in Willows Unified School District for the 2019/20 school year.
2. Approve Interdistrict Requests of Students #19-20-24 through #19-20-26 to attend school in another district for the 2019/20 school year.

C. HUMAN RESOURCES

1. Approve employment of Sarah Wiese, Yard Duty Supervisor/Crossing Guard at MES, effective 9/18/19.
2. Approve employment of Ashley Hill, Yard Duty Supervisor/Crossing Guard at WIS, effective 9/23/19.
3. Approve employment of Michelle Thomas, Cafeteria Helper I at WHS, effective 9/23/19.
4. Approve employment of Sarah Hill, Cafeteria Helper I at MES, effective 10/7/19.
5. Approve resignation of Symmony Bogart, Cafeteria Helper I at MES, effective 9/23/19.
6. Approve resignation of Melody Blu, MES teacher, effective when a suitable replacement is secured.
7. Approve the following extra duty assignments at WHS for the 2019/20 school year:
Concession Managers Lisa Glenn & Marissa Cabrera
8. Approve the employment of the following coaches for the 2019/20 school year:

An Equal Opportunity Employer

Varsity Boys Basketball – Head Coach	Caleb Fleming
JV Boys Basketball – Head Coach	Rodrigo Raygoza
Varsity Girls Basketball – Head Coach	Carol Martin
JV Girls Basketball – Head Coach	Olivia Fleming
Boys Soccer – Head Coach	Jose Cano
Girls Soccer – Head Coach	Martin Castillo
Wrestling – Head Coach	Daniel Hartrum
Wrestling – Volunteer Coach	Brandon McCorkle

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 9/3/19 through 10/2/19.

Mrs. Knight asked for Item #5C-8 be pulled for discussion.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Consent Calendar with the exception of Item #5C-8.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

Item #5C-8 – Mrs. Knight requested that if administration is going to release a coach, that the coach be told in a timely manner and to address issues with the coach immediately and not wait until months later.

Mr. Geiger moved, seconded by Mrs. Taylor to approve Item #5C-8.

AYES: Knight, Parisio, Taylor, and Ward

NOES: None

ABSTAIN: Geiger

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Discussion/Possible Action)** Every 15 Minutes Program – April Hine, GCOE Prevention Specialist/Friday Night Live Coordinator presented additional information regarding the program to answer questions and clarify issues brought up at the September board meeting. FNL will make modifications similar to those that were implemented at the last Every 15 Minutes program at WHS. Mrs. Hine also shared that the amount of supplemental money needed from the District was decreased as the grant amount has increased. FNL will submit a proposal to the District’s Safety Committee for the additional funds needed.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Every 15 Minutes Program at Willows High School, with the modifications requested.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1112	Media Relations
BP 3551	Food Service Operations/Cafeteria Fund
BP 4119.24/4219.24/4319.24	Maintaining Appropriate Adult-Student Interactions
BP 4218	Dismissal/Suspension/Disciplinary Action
BP 5123	Promotion/Acceleration/Retention
BP 5136	Gangs
BP 6142.2	World Language Instruction
BP 6145.6	International Exchange
BP 6174	Education for English Learners
BP 6179	Supplemental Instruction
BB 9321	Closed Session
BB 9321.1 (Deleted)	Close Session Actions and Reports

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Board Policies per CSBA's Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve Resolution #2019-20-02, Week of the School Administrator.

Mrs. Taylor moved, seconded by Mrs. Knight to approve Resolution #2019-20-02, Week of the School Administrator.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

4. **(Information)** Williams Uniform Complaints Quarterly Report. (There were not any complaints.) – Information only – no action taken.

5. **(Discussion/Possible Action)** Purchase of a New Lawn Mower.

Mrs. Knight moved, seconded by Mr. Geiger to purchase the Toro Groundsmaster 5900, Model 31698 lawn mower for \$106,006.70.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Local Control Accountability Plan (LCAP) Federal Addendum.

Mr. Geiger moved, seconded by Mr. Parisio to approve the revised LCAP Federal Addendum.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Local Indicators for the California School Dashboard.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Local Indicators for the California School Dashboard.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **(Information)** Review the College and Career Pathways Partnership Appendix with Butte College. For review only – no action taken.

4. **(Action)** Approve the CTE Plan.

Mr. Geiger moved, seconded by Mr. Parisio to approve the CTE Plan.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

5. **(Discussion/Possible Action)** Approve the 2019/20 WUSD Mission, Vision, and Goals.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the WUSD Mission, Vision, and Goals for the 2019/20 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2019-20-03, Adoption of the "Gann Limit". (Annual Requirement)

Mrs. Taylor moved, seconded by Mr. Geiger to approve Resolution #2019-20-03, Adoption of the "Gann Limit".

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the Unaudited Actuals Financial Report for the Fiscal Year 2018-19.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Unaudited Actuals Financial Report for Fiscal Year 2018/19.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

7.1 Glenn County Spelling Bee will be held on Tuesday, October 15, 2019 at Willows Memorial Hall.

7.2 The MES Fall Festival will be held on Thursday, October 17, 2019 from 4:00 p.m. – 6:30 p.m.

7.3 The next Regular Board Meeting will be held on November 7, 2019, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:34 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:45 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.

9.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:18 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

Item 9.2: Update given to the Board. Direction given to the Superintendent.

11. **ADJOURNMENT**

Meeting was adjourned at 9:19 p.m.